Pre-travel Meetings: May 14 - May 15 (8:00 AM – 10:30 am), Location TBD
Travel: May 18 - June 2
Post-Travel: Online

Washington, DC: American Psychological Association

INSTRUCTOR: Dr. Sanjukta Pookulangara
OFFICE: Chilton Hall 342 B
PHONE: 940-565-2439 (Office) 940-565-2436 (CMHT)
E-MAIL: Sanjukta.Pookulangara@unt.edu
OFFICE HOURS: TBD
Additional conference available by appointment

PREREQUISITES: None.

Blackboard: learn.unt.edu (online course accessory). This course is enriched with a Web CT component. Therefore, students must know their EUID and password.

ATTENDANCE
Because this is a class that requires constant discourse and interaction, attendance is absolutely mandatory.

You are responsible for attending each class meeting prior to departure and after departure. Please make arrangements to attend ALL meetings.

Attendance is taken on a regular basis for all activities related to the study tour, and will influence your final grade. University attendance regulations are enforced. See the UNT Bulletin for policy information.

All students are required to participate in all scheduled events, tours, and meetings associated with this class in the U.S. and abroad. Businesses sometimes must change schedules or we must make alternative plans due to weather and other reasons—be prepared to be flexible. In a professional environment, attendance and punctuality are expected and are particularly important in a learning and living community, such as a study abroad program.

It is critical that you are prompt and prepared for departures so that we can arrive as scheduled for our appointments. Please understand that we cannot wait for late students. Students are expected to arrive prior to the departure time in the designated area, dressed appropriately.

Missing an activity and/or being late will seriously impact your grades in this program. It is the responsibility of each student to safeguard his or her own health and well-being in order to be engaged during all academic activities. Being engaged means that you are actively listening, asking relevant
questions, and giving the speaker your complete attention. Students are expected to actively participate in all course activities, appointments, social and cultural activities, and other events planned for the group.

During industry tours it is sometimes difficult to hear. Therefore, it is important that you “keep pace” with your group and move closer to the speaker so those behind you can hear. Taking notes is essential as it provides needed information for your course assignments. Participation comprises a high percentage of your study abroad grade.

This learning environment may be the most exciting and intellectually stimulating you have yet experienced. It is important to present yourself (dress and behavior) appropriately at all times. You are representing not only yourself, but also your university, and your country.

Attendance at the pre-departure class meetings and the final orientation are required and points are attached to attendance.

**ASSIGNMENT & PROJECT DUE DATES**

Assignments are due on the specified date. Due dates are very well established and communicated in advance. It is your responsibility to make sure everything is turned in prior to class or prior to the cut-off date on Blackboard. Items turned in after the established deadline are considered late and will be downgraded 10% for each calendar day late.

- **BLACKBOARD SUBMISSIONS:** You may ONLY submit Word files (docx, doc), PDF files, Power Point files (ppt), and jpeg files via Blackboard. ALL other types of files will not be accepted because we cannot open them!!! If we cannot open your assignment because you sent something other than what is listed above, you will take a zero on the assignment. I will not allow for resubmissions, emailed assignments, nor hardcopies. Be sure to check your file type before final submission onto Blackboard!

- Remember, there may be a time discrepancy between your home computer and the Blackboard system. Therefore, it is imperative to submit ALL assignments well before the cut-off time.

- I do not accept assignments via email, unless otherwise specified. Do not assume that if you emailed me your work, that I am accepting it.

- All assignments and projects must follow APA formatting (refer to the APA tutorial and guidelines on Blackboard, or purchase the APA Publications Manual). I will not grade assignments/project that do not have reference pages AND in-text citations.

- All assignments must be typed, double-spaced and with a 12-point font. Points will be deducted from assignments that do not follow these instructions.

**QUALIFIED STUDENTS UNDER THE AMERICANS WITH DISABILITIES ACT OR SECTION 504 OF THE REHABILITATION ACT OF 1973**

The College of Merchandising, Hospitality and Tourism cooperates with the Office of Disability Accommodation to make reasonable accommodations for qualified students with
disabilities. If you have a disability for which you will require accommodation, please present your written accommodation request by the end of the first week and make an appointment with the instructor to discuss your needs.

COURSE SAFETY STATEMENTS
Students in the College of Merchandising, Hospitality and Tourism are urged to use proper safety procedures and guidelines. While working in laboratory sessions, students are expected and required to identify and use property safety guidelines in all activities requiring lifting, climbing, walking on slippery surfaces, using equipment and tools, handling chemical solutions and hot and cold products. Students should be aware that the University of North Texas is not liable for injuries incurred while students are participating in class activities. All students are encouraged to secure adequate insurance coverage in the event of accidental injury. Students who do not have insurance coverage should consider obtaining Student Health Insurance for this insurance program. Brochures for this insurance are available in the UNT Health and Wellness Center on campus. Students who are injured during class activities may seek medical attention at the UNT Health and Wellness Center at rates that are reduced compared to other medical facilities. If you have an insurance plan other than Student Health Insurance at UNT, please be sure that your plan covers treatment at this facility. If you choose not to go to the UNT Health and Wellness Center, you may be transported to an emergency room at a local hospital. You are responsible for expenses incurred there.

ACADEMIC DISHONESTY
Academic dishonesty includes, but is not limited to, the use of any unauthorized assistance in taking quizzes, tests, or exams; dependence upon the aid of sources beyond those authorized by the instructor, the acquisition of tests or other material belonging to a faculty member, dual submission of a paper or project, resubmission of a paper or project to a different class without express permission from the instructors, or any other act designed to give a student an unfair advantage. Plagiarism includes the paraphrase or direct quotation of published or unpublished works without full and clear acknowledgment of the author/source. Academic dishonesty will bring about disciplinary action which may include expulsion from the university. This is explained in the UNT Student Handbook.

EMERGENCY NOTIFICATION & PROCEDURES
UNT uses a system called Eagle Alert to quickly notify you with critical information in an event of emergency (i.e., severe weather, campus closing, and health and public safety emergencies like chemical spills, fires, or violence). The system sends voice messages (and text messages upon permission) to the phones of all active faculty staff, and students. Please make certain to update your phone numbers at www.my.unt.edu. Some helpful emergency preparedness actions include: 1) ensuring you know the evacuation routes and severe weather shelter areas, determining how you will contact family and friends if phones are temporarily unavailable, and identifying where you will go if you need to evacuate the Denton area suddenly. In the event of a university closure please check blackboard learn for up-to-date information.
Assignments

Team Information (10 points)

Pre-trip meetings (2@ 20 points each; 40 points total)
Each student will be required to attend meetings prior to departure for Europe.

Store Comparison Assignment (80 points): Students will be required to compare visual merchandising concepts for stores in London OR Paris with a similar store in US. This assignment will include a paper as well as infographic.

Case Study Analysis (290 points): Guidelines will be distributed in class. Undergraduates will work in teams of two; graduate students will be working independently on the company analysis study project. This assignment will include a paper as well as presentation.

Original Case Study (80 points): Guidelines will be distributed in class. Undergraduates will work in teams of two; graduate students will be working independently on the case study project.

Grade Scale: Grades are not curved. The final semester grade will be determined as follows:

Total Points Possible: 500 points
A  450  500
B  400  449
C  350  399
D  300  349
F  Below 300

Tentative Course Schedule

<table>
<thead>
<tr>
<th>Date</th>
<th>Activity</th>
<th>Description / What is due?</th>
</tr>
</thead>
<tbody>
<tr>
<td>Monday, May 14</td>
<td>Class meeting – 8:00 AM– 10:30 am</td>
<td>4910 Assignment information</td>
</tr>
<tr>
<td>Tuesday, May 15</td>
<td>Class meeting – 8:00 AM– 10:30 am</td>
<td>4910 assignment related in-class activity</td>
</tr>
<tr>
<td>Friday, May 18</td>
<td>Depart for Dublin</td>
<td>Depart from DFW Airport Remember your passports!!</td>
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<tr>
<td>Saturday, May 19</td>
<td>See Itinerary for details about appointments</td>
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<tr>
<td>Sunday, May 20</td>
<td>Monday, May 21</td>
<td>Dublin</td>
</tr>
<tr>
<td>Tuesday, May 22</td>
<td>Wednesday, May 23</td>
<td>Monday, May 28</td>
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<tr>
<td>Thursday, May 24</td>
<td>Friday, May 25</td>
<td>Saturday, May 26</td>
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<tr>
<td>Saturday, May 26</td>
<td>Sunday, May 27</td>
<td>Depart for Paris</td>
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<tr>
<td>Sunday, May 27</td>
<td>Monday, May 28</td>
<td>Depart for London</td>
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<tr>
<td>Tuesday, May 29</td>
<td>Wednesday, May 30</td>
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<tr>
<td>Date</td>
<td>Activity</td>
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<td>Thursday, May 31</td>
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<td>Friday, June 1</td>
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<tr>
<td>Saturday, June 2</td>
<td>Return to DFW!</td>
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<tr>
<td>TBD</td>
<td>Online submission for various projects - TBD</td>
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<tr>
<td></td>
<td><strong>Project Presentations</strong></td>
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